



## TSC MEMBERSHIP TERMS AND CONDITIONS 2017

### Membership Basis

The Club Constitution sets out the full terms of membership of Tiverton Swimming Club, together with the by-laws below. A copy of the Club Constitution is available at [www.tiverton-swimming.co.uk](http://www.tiverton-swimming.co.uk) or on request from the Club Secretary. The Club committee reserves the right to alter the by-laws and change the membership terms and conditions and the membership fee structure at any time.

### Membership Subscription

All members will pay an annual ASA membership fee, which is collected at the same time as the annual TSC Club membership fee in February each year. Members will also pay a monthly training fee via a Direct Debit mandate. Please note that the monthly training fees are collected over 12 identical payments, taking into account pool and seasonal closures i.e. Christmas, Easter and summer holidays. The Club does offer a block booking option for Masters Swimmers on the basis that they swim twice a week or less.

### TSC Annual Club Membership Fees

Each year in January the committee will set the fees for the annual Club membership, a one off payment made by every member to the club, which supports the administration and hidden costs of running the club from January to December. Tiverton Swimming Club's annual membership fees will be collected in full, unless there is only 6 months of the membership year left, and in this situation only half of that year's annual club fees will be collected.

### ASA Fees

Members swimming within the squad structure (Skill Development, Competitive, P1, P2 squads) and competing at L3, 2 and 1 open meets and arena league team events will pay for category two ASA membership. Members swimming within the "learn to swim" section, Club, Friday adult swim and Competitive Swimming Award will pay for ASA category one membership. Members swimming in the Endurance, Non-competitive and Masters Squads can decide individually which category of ASA registration suits their needs.

Members can upgrade to category two ASA status during the year if they decide to compete in L1, 2 or 3 open meets or the Arena league as appropriate.

The Club will pay the category three ASA membership fees for its volunteer workforce and obtain Disclosure and Barring Service (DBS) clearance as appropriate to their role within the club.

### Method of Payment

The annualised fee will be divided in to twelve equal payments payable via Direct Debit mandate. Any initial payments required on joining i.e. first month's fees and ASA fees, can be paid by cheque, cash or BACS. **All cheques are to be made payable to 'Tiverton Swimming Club'**. After the initial trial swim, new members will be offered 2 free weeks training to settle in, and will then be expected to pay the subscription fees for the rest of that month on a pro-rata basis. Masters who pay by block booking can also pay by cheque cash or BACS and confirmation of their payment made by email to the Treasurer and Membership secretary.



### Student Membership

This will apply only to students between the ages of 18 and 22 years in full time Higher Education. Members may apply in writing to the Chairman and Membership Secretary for a reduction in subscription payments. All applications should be accompanied by a completed membership form and a copy of a valid Students Union Card. Each application will be considered on an individual basis.

### Dual ASA Membership Fees

The club recognises that swimmers may wish to register with a second swimming club and become dual registered with the ASA. Annual ASA membership fees will only be collected for the member's primary named swimming club (listed on the ASA register). However, Tiverton Swimming Club's annual membership fees will still be collected in full, unless there is only 6 months of the membership year left, and in this situation only half of the annual club fees will be collected.

### Short Term Membership

The club may offer short-term membership to individuals wishing to train during holiday periods for a fixed short term of 2 months or less. Each applicant will be considered on an individual basis. The club annual membership fee will be collected as a reduced fee of £5 per member. The new short term members must also pay the monthly training fees for the squad they have been allocated to train in plus their ASA membership joining fees if appropriate.

### Annual Training Fees Review

The committee will review the monthly training fees on an annual basis in March/April each year and set the different squad training fees for the year ahead. It should be noted that Mid Devon District Council review the pool hire fees and often increase the pool costs for the club each year. This increase in pool hire costs will be passed onto the membership as appropriate.

### Discounts

The club offers a family discount scheme; this applies to three or more members of the same family swimming in the club. From April 2017 the 10% discount will now be applied to **each of the family member's squad fee payment on a monthly basis**. Please note the club may periodically offer other discounts but only one will apply at a time.

### Refunds and Termination of Membership

The major items of club expenditure are committed on an annual basis and ASA and TSC club annual membership fees are paid for a full year- once paid, these fees are non-refundable. Members who wish to terminate their membership or amend their squad membership must do so by informing in writing, the Membership Secretary and the Head coach, giving one months' notice of their intention to leave the club or if they are requesting a change in squad allocation.

**In the event of a Direct Debit mandate being stopped or cancelled and non-payment of monthly fees, the swimmer will lose their place in the squad and will have to join the waiting list. Upon re-joining the club, the swimmer will incur a re-joining fee.**

### Land Training

Land Training is available to members of Performance 1, Performance 2, Competition squad and others by invitation only. The fees for Land Training are built into the squad membership fees. Members are expected to comply with the Land Training requirements for their squad. No



deductions will be made from the squad membership fees for failure to attend the required number of land training sessions. From time to time Land Training opportunities may be restricted by the size of the facilities available to use. The Head Coach will inform members if the room capacity has been reached and they are unable to attend Land Training.

### Training Commitment

Swimmers who do not attend squad training sessions regularly, or who do not display the correct level of commitment or behaviour expected for their squad, will be moved to a more appropriate training squad as decided by the coaching team. The Head Coach has the final decision on which squads members are allocated to train in.

### Data Protection

The Data Protection Act 1998 ("the Act") sets out certain requirements for the protection of members personal information (i.e. information about you) against unauthorised use or disclosure. The Act also gives members certain rights. By virtue of your membership of Tiverton Swimming Club, you agree to your personal data being made available to Tiverton Swimming Club, subject to compliance with the Data Protection legislation. This includes sensitive personal data such as health or medical conditions, where explicit consent (i.e. a signature) for this purpose has been obtained. Except to the extent that the club is required or permitted by law, the information which you provide to the club, and any other information obtained or provided during the course of your membership ("the Information") will be used solely for the purposes of processing your application and dealing with you as a member. If you cease to be a member of Tiverton Swimming Club, the Information will not be held for longer than is necessary, after which time it will be destroyed. You must keep Tiverton Swimming Club informed of any changes to your personal data. So that we may use the Information for the above purposes and on the above terms, we are required to obtain your consent-members are therefore requested to sign the consent clause at the base of the membership form.

