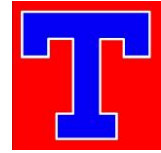




Tiverton Swimming Club

Supervision of children when away from the organisation



Swim England organisations have a duty of care to safeguard children for whom they are responsible. This requires appropriate supervision when training at home and at away events. Some members may attend galas and meets on a regular basis, some of which will be a few hours, a day or events requiring overnight stays.

Tiverton swimming club follows the Swim England safe recruitment policy for its' volunteers and coaches. [Club Codes of Conduct](#) and our club [Transport policy](#) can be found on our website in the 'About TSC tab' in the policy section. The NSPCC Child Protection in Sport Unit has produced a document "**safe sport events, activities and competitions**" which helps our club to ensure we meet our safeguarding responsibilities for an event and take appropriate steps to promote the wellbeing of all participants, including volunteers and officials.

Team Managers and Coaches on poolside at meets.

Tiverton Swimming Club will arrange for appropriately trained club Team Managers (TM) and coaches to supervise swimmers on the poolside at swimming events that have been **organised centrally** by the Competition Secretary at our club. Swim England conduct Team Manager training, and we aim to have a group of volunteers at the club (usually parents) who can perform this role to TM level 1. Club Team Managers will

- arrange to be at the club designated meeting point 30 minutes before the start of an event.
- have an updated Risk Assessment of the event.
- complete a register on poolside of swimmers joining and leaving the event.
- supervise the children during the event and support the coach on poolside.
- carry a small first aid kit assembled for the TSC to use at away events.

It is vital that whilst at the event should a child wish to leave poolside for any reason (e.g., to go to the toilet or visit their parents in the gallery) the child MUST tell the club Team Manager or poolside Lead Coach, so they know their whereabouts.

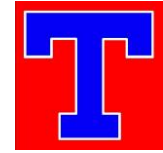
General guidance around supervised ratios

TSC will undertake a risk assessment for swimming competitions held away from our usual training pool at Exe Valley Leisure Centre. The risk assessment provides factors to consider when organising an event. A ration of 1:10 coaches and/or club Team Managers should be considered as a minimum requirement for children aged 11 or over. For younger children or those with disabilities or special needs the ratio should be increased. Swim England recommends that for children aged 10 or younger there should be a minimum ratio of 1:8 coaches and/or club Team Managers.



Tiverton Swimming Club

Supervision of children when away from the organisation



Trips away without an overnight stay

Parents/guardians are expected to attend events such as club organised open meets, junior galas, relay galas, Wiveliscombe outdoor pool, County, Regional, and National Championships, to transport and support their children at the event. The one exception to this is the National Arena League gala's which usually take place in October, November, and December each year, where TSC will organise a team bus for transport to the venue and this event will be led by Team Managers and coaches to support children for each Arena League round. If space allows on the bus, parents may also be invited to join in the transport for a nominal fee. Trips away without an overnight stay will be managed by a TSC trained Level 1 Team Manager who holds appropriate DBS clearance and up-to-date safeguarding training.

Parents/guardians who do attend events may choose to leave the venue, so it is important to agree with parents/guardians that they should.

- Inform the club Team Manager or poolside Lead Coach if they are leaving the venue.
- Ensure they return to the venue at an agreed time when their child's participation at the event is over.
- Ensure that should their child need to leave an event before it ends that the club Team Manager or poolside Lead Coach is notified.
- Ensure their child is aware that whilst at the event should they wish to leave poolside for any reason (e.g., to go to the toilet) the child MUST tell the club Team Manager or poolside Lead Coach, so they know their whereabouts.

At some large poolside venues with mixed village changing rooms and open access to members of the public during events (e.g., Plymouth Life Centre, Hengrove Park LC) club Team Managers and poolside coaches will ask swimmers to visit the venue public toilets in child-pairs for additional security.

Trips away with an overnight stay

At this point Tiverton Swimming Club does not organise events away with an overnight stay unless the child is being supervised by their own parent/guardians at a hotel or other venue.

General guidance around supervised ratios

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